



DeSales University Police Department
 PARKING VIOLATION APPEAL FORM

**First the citation must be paid either online (credit/debit card) or at the Treasurer's Office (cash or check).
 All appeals must be received by DeSales University Parking within ten (10) days of the date the citation was issued.
 If the appeal is granted the fine will be refunded to your student account.**

Parking Citation Number		Today's Date	
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Date of Violation				
Name				
Home Address				
City		State		Zip
Home Telephone #		Cell Phone #		
Residence Hall		Room #	Commuter	Other
Email*				

*must be provided to send notification of appeals decision

Vehicle License Plate		State	
Violation			
Place of Violation			

Reason you believe you were given ticket in error

OFFICIAL USE ONLY	Rec'd by: Date/Initials
Appeal Granted	Appeal Denied
By	Decision Date:

