



DeSales University Police Department

PARKING VIOLATION APPEAL FORM

First the citation must be paid either online (credit/debit card) or at the Treasurer's Office (cash or check). All appeals must be received by DeSales University Parking within five (5) days of the date the citation was issued. If the appeal is granted the fine will be refunded to your student account.

Parking Citation Number [ ] Today's Date [ ]

Date of Violation [ ]

Name [ ]

Home Address [ ]

City [ ] State [ ] Zip [ ]

Home Telephone # [ ] Cell Phone # [ ]

Residence Hall [ ] Room # [ ] Commuter [ ] Other [ ]

Email\* [ ]

\*must be provided to send notification of appeals decision

Vehicle License Plate [ ] State [ ]

Violation [ ]

Place of Violation [ ]

Reason you believe you were given ticket in error [ ]

Large empty text box for reason of error

OFFICIAL USE ONLY | Rec'd by: Date/Initials | Appeal Granted | Appeal Denied | By | Decision Date:

